

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on October 9, 2018. The meeting was called to order by President Mullins at 6:04 P.M. In attendance were Directors Little, Birdsong and Wright. Also in attendance were Mr. Mark Taylor, General Manager, Mr. Jimmy Flowers with LJA Engineering, Mrs. June Muth, Tax Assessor and Mr. Zach Petrov, Attorney.

The Open Public Hearing for proposed 2018 Tax Rate was closed immediately due to no response from the Public. A motion was made by Director Birdsong to Close Public Hearing. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and Adopt an Order Setting Rate and Levying a Tax for Harris County Water Control & Improvement District No. 1 for 2018. A motion was made by Director Wright to adopt the said Order. The motion was seconded by Director Birdsong. The motion was approved 4-0.

Discuss and Adopt a Resolution Concerning Tax Collection Procedures. A brief discussion was held. A motion was made by Director Little to Adopt the said Resolution. The motion was seconded by Director Birdsong. The motion was approved 4-0.

Discuss and Adopt the Amended District Information Form and authorize filing of the Amended District Information Form. A motion was made by Director Birdsong to Adopt the Amended District Information Form to include the newly set Tax Rate. The motion was seconded by Director Wright. The motion was approved 4-0.

The minutes for the month of September were presented. A motion was made by Director Little to approve the minutes. The motion was seconded by Director Birdsong. The motion was approved 3-0, with 1 abstention.

The accounts payable were presented for the month of September. A motion was made by Director Birdsong to approve the report as presented. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and approve Tax Collection Report. Mrs. June Muth presented the report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Birdsong. The motion was approved 4-0.

Citizens before the Board – None

Discuss and or approve any necessary actions for the following items:

- A. Waterline extensions: Jones Rd, Lyndale Drive, Julie Lane and Camp Rd. –No Action taken at this time.
- B. Battlebell Water Plant Project. No action taken.

- C. Wastewater Treatment Plant Digester. -No Action taken.
- D. Bluebell Lift Station Project, notice to proceed. No Action taken.
- E. East Houston Well Site (Water Plant) Project – Information only. No Action taken.

Discuss and or approve Estimate No. 12 for LJA Project E073-0520-2017 Battlebell Water Plant Renovations. A motion was made by Director Wright to approve the said Estimate in the amount of \$39,501.00. The motion was seconded by Director Birdsong. The motion was approved 4-0.

Discuss and or approve LJA assignment letter for updating Drought Contingency Plan and discuss any benefits for adding a Water Conservation Plan. A motion was made by Director Wright to approve the Drought Contingency Plan of \$3,500.00 and to reject the Water Conservation Plan at this time. The motion was seconded by Director Birdsong. The motion was approved 4-0.

Discuss and or approve LJA to submit a letter for addressing alleged violations found during investigation #1506243 on August 2, 2018. (See attached report) A motion was made by Director Wright to approve the said letter. The motion was seconded by Director Birdsong. The motion was approved 4-0.

Discuss and or approve Write-offs for July, August and September. A motion was made by Director Wright to approve the said Write-offs. The motion was seconded by Director Birdsong. The motion was approved 4-0.

- A. Discuss and approve debt collection agreement with Collections Unlimited. A motion was made by Director Birdsong to approve the said agreement. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and approve Investment Officers Report. A motion was made by Director Birdsong to approve the said Report. The motion was seconded by Director Wright. The motion was approved 4-0.

The Financial Statement was presented. A motion was made by Director Birdsong to approve the said report. The motion was seconded by Director Wright. The motion was approved 4-0.

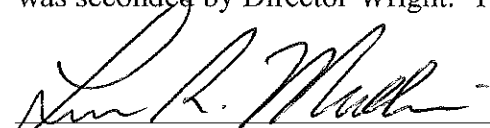
Discuss and review a Letter of Credit issued by the Federal Home Loan Bank. A motion was made by Director Wright to approve the said Letter of Credit. The motion was seconded by Director Birdsong. The motion was approved 4-0.

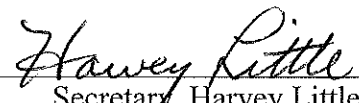
The General Managers report was presented. A brief discussion was held.

Attorney's Report:

- A. Update on personnel policy/ safety policy – No Action taken.

A motion was made by Director Birdsong to Adjourn the meeting at 7:24pm. The motion was seconded by Director Wright. The motion was approved 4-0.

  
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President, Leon R. Mullins

  
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Secretary, Harvey Little