

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on May 14, 2019. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Little, Birdsong, Boudreaux and Wright. Also in attendance were Mr. Mark Taylor, General Manager, Mr. Jimmy Flowers with LJA Engineering, Mrs. June Muth, Mrs. Dawn Muth, Tax Assessors, Mr. Zach Petrov, Attorney and Mr. Kevin Arnett, KDM Acquisitions Services.

The minutes for the month of April were presented. A motion was made by Director Birdsong to approve the minutes. The motion was seconded by Director Wright. The motion was approved 5-0.

The accounts payable were presented for the month of April. A brief discussion was held. A motion was made by Director Wright to approve the report as presented. The motion was seconded by Director Birdsong. The motion was approved 5-0.

Citizens before the Board - No Action Taken.

Supplemental Election Agenda: Administration of Oaths of Office was administered by Zach Petrov, Attorney and the Board Members will remain in the same position for the next term.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Delinquent Property Tax Report from Linebarger Goggan Blair & Sampson, LLP, set for June or July meeting – No Action Taken.

Discuss and or approve any necessary actions for the following items:

- A. Waterline extensions: Jones Rd, Lyndale Drive, Julie Lane and Camp Rd, and Project #E073-0550-2018.- A brief discussion was held. A motion was made by Director Birdsong to approve Pay estimate No.1 for Project #E073-0550-2018 in the amount of \$230,653.80. The motion was seconded by Director Wright. The motion was approved 5-0.
- B. Battlebell Water Plant Project - Discuss Estimate No. 15 for LJA Project E073-0520-2017. No Action Taken.
- C. Wastewater Treatment Plant Digester. –No Action taken.
- D. Bluebell Lift Station Project - Discuss Estimate No. 6 for LJA Project E073-0560-2018. A motion was made by Director Wright to approve Pay Estimate No. 6 for LJA Project E073-0560-2018 in the amount of \$57,745.75. The motion was seconded by Director Birdsong. The motion was approved 5-0.

- E. East Houston Well Site (Water Plant) Project – No Action taken.
- F. LJA letter for alleged violations found during the investigation #1506243 on August 2, 2018. No Action taken.
- G. FEMA Update. No Action taken.
- H. Discuss and approve KDM Proposal to acquire 5 Sanitary Control Easements, three for Battlebell Well and two for East Houston Well. A motion was made by Director Birdsong to approve the Said KDM Proposal. The motion was seconded by Director Wright. The motion was approved 5-0.
- I. Review the 2019 Retirement Plan Assessment and authorize contribution rate. A motion was made by President Leon R. Mullins to Table this item until next meeting. The motion was seconded by Director Wright. The motion was approved 5-0.

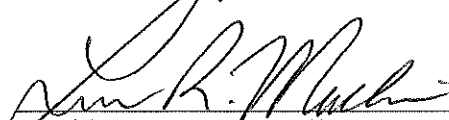
The Financial Statement was presented. A brief discussion was held. A motion was made by Director Birdsong to approve the said report. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

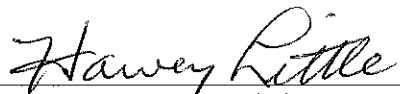
The General Managers report was presented. A brief discussion was held. No Action Taken.

Attorney's Report:

- A. Update on personnel policy/ safety policy, topics: 1. Review protocols for theft, sexual harassment and discrimination. 2. Update safety procedures. 3. Place provisions for marking and maintaining district assets including small tools. 4. Include a social media policy and name a point of contact. This list will grow as we dive into the current policies. No Action taken.

A motion was made by Director Birdsong to Adjourn the meeting at 6:55pm. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

  
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President, Leon R. Mullins

  
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Secretary, Harvey Little