

Harris County Water Control and Improvement Dist. No. 1

125 San Jacinto Avenue

Phone (281) 426-2115

Highlands, Texas 77562




NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 9th DAY OF JULY 2024 AD AT 6:00 P.M. O'CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED:

1. Discuss and Approve minutes for the month of June.
2. Discuss and approve Tax Collection Report.
 - a. Discuss and approve Write-off list.
3. Discuss and Approve accounts payable for the month of June.
4. Citizens before the Board.
 - a. Comfort RV Resort, 1016 North Main, Highlands, TX. 80 Space RV Park request for an update:
5. Discuss and Approve bond interest payments to Bank of Texas, a division of BOK Financial, Bank of Oklahoma.
6. Discuss and or approve any necessary actions for the following items:
 - a. Wastewater Treatment Plant Improvements updates: Warranty Work.
 - b. 2022 water line replacements phase 1: Update. Pay estimate #10 and extension request for 1 days.
 - c. LCRR Service Line Inventory Project: Update.
 - d. Hollis Family Tract Owned by High Catch, LLC – 515 Multi-family Mobile Home Development: Update.
 - e. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts.
7. Public Management: Update on FEMA funding for the WWTP Project.
8. Discuss and Approve the Write-Offs for April, May, and June.
9. Discuss and Approve the Investment Officers Report.
10. Set time and date for the 2024-25 Budget and Rate Ordinance Workshop, August 20th, at 6:00 PM. The regular meeting falls on August 13th.

11. Discuss and or take necessary action to nominate a board member candidate for Harris Central Appraisal District.
12. Discuss a letter from the Railroad Commission: Texas Damage Reporting Form for 101 Sue Ln., Dated, June 6, 2024.
13. Discuss and Approve Financial Statement.
14. General Managers Report.
15. Attorney's Report.
 - a. Discuss damage to district property on N. Main: Ongoing ILA with Harris County to resolve the issue.
16. Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.
 - a. Discuss and take necessary actions concerning a Demand Letter Extension, Dated June 21, 2024, from the Harris County Attorney.
 - b. Non-District related agenda item requests.
 - c. Personnel: updated retirement dates.
 - d. Personnel: Policy discussion for Emergency Operations. (Provide single page copy in board package).
 - e. Personnel: recent full-time new hire license expectation for employee.
17. Re-convene in open session and authorize any necessary action concerning personnel matters and/or pending or contemplated litigation.
18. Discuss and approve a response to the letter sent by the Attorney for Harris County.
19. Adjournment.





Mark Taylor, General Manager

CERTIFICATE OF POSTING

STATE OF TEXAS

COUNTY OF HARRIS

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I Mark Taylor, do hereby certify that on the 3rd day of July 2024 I posted a copy of the attached Notice of Meeting of the Board of Directors of HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NUMBER 1 of Harris County, Texas, within the boundaries of the District in a place readily accessible to the general public at all times, and that said notice on the District's website, and that said notice was posted more than seventy-two (72) hours prior to the scheduled time of said meeting, in compliance with the provisions of Chapter 551 of the Texas Government Code.

EXECUTED this 3rd day of July 2024.



Mark Taylor, General Manager