

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on July 9, 2024. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Angelle, and Little. Also in attendance were Mr. Mark Taylor, General Manager, Mike Young, Supervisor, Mrs. Dawn Muth, Tax Assessor, and Mr. Zach Petrov, Attorney.

The minutes for the month of June were presented. A motion was made by President Wright to approve the minutes. The motion was seconded by Director Little. The motion was approved 3-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report and tax write offs. A brief discussion was held. A motion was made by President Mullins to accept the report and write offs as presented. The motion was seconded by Director Little. The motion was approved 3-0.

The accounts payable were presented for the month of June. A motion was made by President Mullins to approve the reports as presented. The motion was seconded by Director Wright. The motion was approved 3-0.

Citizens before the Board

- A. Comfort RV Resort, 1016 North Main, Highlands, TX. 80 Space RV Park request for update. Information only. No action taken.

Discuss and approve bond interest payments to Bank of Texas, a division of BOK Financial, Bank of Oklahoma. A motion was made by President Mullins to approve said payments. The motion was seconded by Director Wright. The motion was approved 3-0.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements Updates: Warranty work and work continuing in progress. Information only. No action taken.
- B. 2022 water line replacement phase 1: Update. Pay estimate #10 of \$148,950.50. A motion was made by President Mullins to approve the pay estimate. The motion was seconded by Director Wright. The motion was approved 4-0.
- C. LCRR Service Line Inventory Project: Update. Information only. No action taken.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Information only. No action taken.
- E. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Information only, no action taken.

Public Management: Update on FEMA funding for the WWTP Project. Information only, no action taken.

Discuss and Approve the Write-Offs for April, May, and June. A motion was made by Director Angelle to approve said Write-Offs. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and Approve the Investment Officers Report. A motion was made by President Mullins to approve said report. The motion was seconded by Director Wright. The motion was approved 4-0.

Set time and date for the 2024-2025 Budget Rate Ordinance Workshop, August 20th, at 6:00 PM. The regular meeting falls on August 13th. A motion was made by Director Little to approve said time and date. The motion was seconded by Director Wright. The motion was approved 4-0.

Discuss and or take necessary action to nominate a board member candidate for Harris Central Appraisal District. Information only. No action taken.

Discuss a letter from the Railroad Commission: Texas Damage Reporting Form for 101 Sue Ln., Dated, June 6, 2024. Information only. No action taken.

Discuss and approve Financial Statement for June. A motion was made by Director Little to approve the said Financial Statements. The motion was seconded by Director Angelle. The motion was approved 4-0.

The General Managers report was presented. No Action needed.

Attorney's Report:

- A. Discuss damage to District property on N. Main: Ongoing ILA with Harris County to resolve the issue. Information only. No Action required.


Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.

- A. Discuss and take necessary actions concerning a Damand Letter Extension, Dated June 21,2024, from the Harris County Attorney.
- B. Non-District related agenda item requests.
- C. Personnel: updated retirement dates.
- D. Personnel: Policy discussion for Emergency Operations. (Provide single page copy in board package).
- E. Personnel: recent full-time new hire license expectation for employee.


Re-convene in open session and authorize any necessary action concerning personnel matters, real property and/or pending or contemplated litigation.

Discuss and take necessary actions concerning a Damand Letter Extension, Dated June 21, 2024, from the Harris County Attorney. A motion was made by President Mullins to cut a new check for \$143,195.85. The motion was seconded by Director Wright. The motion was approved 4-0.

A motion was made by Director Wright to Adjourn the meeting at 7:35 pm. The motion was seconded by Director Angelle. The motion was approved 4-0.



President, Leon R. Mullins



Secretary, Harvey Little