

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on August 13, 2024. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Boudreaux, Angelle, and Little. Also in attendance were Mr. Mark Taylor, General Manager, Mike Young, Supervisor, Mrs. Dawn Muth, Tax Assessor, Auditor, Josh Rambo, and Mr. Zach Petrov, Attorney.

The minutes for the month of July were presented. A motion was made by President Wright to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report and tax write-offs. A brief discussion was held. A motion was made by Director Wright to accept the report as presented. The motion was seconded by Director Angelle. The motion was approved 5-0.

- A. Propose a 2024 tax rate, set public hearing date, and authorize notice of tax rate calculations and public hearing on the District's adoption of the 2024 tax rate. A motion was made by President Mullins to table said proposal. The motion was seconded by Director Wright. The motion was approved 5-0.

The accounts payable were presented for the month of July. A motion was made by Director Angelle to approve the reports as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements Updates: Warranty work. No action taken.
- B. 2022 water line replacement phase 1: Update. Pay estimate #11, Change Orders, #2 Extension request for 45 days for additional work. #3 Storm sewer replacement on Magnolia.
 - a. Pay estimate #11 \$114,098.32 and 10 day extension. A motion was made by President Mullins to approve said estimate. The motion was seconded by Director Little. The motion was approved 5-0.
 - b. Change orders, #2 extension request for 45 days for additional work. A motion was made by Director Wright to approve said change order. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
 - c. Change orders, #3 Storm sewer replacement on Magnolia. A motion was made by Director Angelle to approve said change order. The motion was seconded by Director Wright. The motion was approved 5-0.
- C. LCRR Service Line Inventory Project: Update. Information only. No action taken.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Information only. No action taken.
- E. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Information only, no action taken.

Public Management: Update on FEMA funding for the WWTP Project. Information only, no action taken.

Discuss 3-year Depository Agreement Woodforest Bank expiring on December 22, 2026. Information only. No action taken.

Discuss and approve a resolution amending the Drought Contingency Plan. A motion was made by President Angelle to approve said resolution. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and Approve payment to TCDRS, for enrolling part-time employees. At TCDRS conference it was discovered all permanent employees must be enrolled in TCDRS system and the District is required to pay \$16,029.91 to make the system whole. A motion was made by Director Little to approve said payment. The motion was seconded by Director Wright. The motion was approved by 5-0.

Discuss and Approve the proposal from. McCall Gibson Swedlund Barfoot PLLC, CPA for the 2023-24 year end audit. A motion was made by President Mullins to approve said proposal. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and Adopt a resolution concerning district Characterization for 2024 tax year. A motion was made by Director Wright to approve said resolution. The motion was seconded by Director Little. The motion was approved 5-0.

Reminder for the 2024-2025 Budget Rate Ordinance Workshop, August 20th, at 6:00 PM. Information only.

Discuss correspondence received from the TCEQ. Information only.

Discuss and approve annual tank inspection and periodic sediment removal. A motion was made by Director Wright to approve said inspection and removal for a cost of \$9,638.00. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Financial Statement for July. A motion was made by Director Little to approve the said Financial Statements. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The General Managers report was presented. No Action needed.

Attorney's Report:

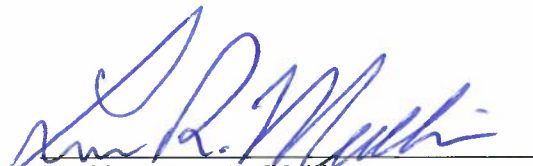
- A. Discuss damage to District property on N. Main: Ongoing ILA with Harris County to resolve the issue. Information only. No Action required.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.


- A. Personnel.

Re-convene in open session and authorize any necessary action concerning personnel matters, real property and/or pending or contemplated litigation.

A motion was made by Director Little to Adjourn the meeting at 7:18 pm. The motion was seconded by Director Wright. The motion was approved 5-0.



President, Leon R. Mullins



Secretary, Harvey Little

August 20, 2024

NOTICE IS HEREBY GIVEN OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 1 TO BE HELD IN THE OFFICE AT 125 SAN JACINTO, HIGHLANDS, TEXAS ON THE 20th DAY OF AUGUST 2024 AD AT 6:00 P.M. O'CLOCK, AT WHICH TIME THE FOLLOWING ITEMS OF BUSINESS WILL BE CONSIDERED.

The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Little, Angelle, and Boudreaux. Also in attendance was Mr. Mark Taylor, General Manager and Mike Young, Supervisor.

Budget Workshop. No Action Taken.

Discuss new rates and updates for the Rate Ordinance 2024. Adjust water rates. No Action Taken.

A motion was made by President Little to adjourn the special meeting at 6:56 P.M. The motion was seconded by Director Wright. The motion was approved 5-0.



President, Ray Mullins



Secretary, Harvey Little