

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on September 10, 2024. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Mullins, Wright, Boudreaux, Angelle, and Little. Also in attendance were Mr. Mark Taylor, General Manager, Mike Young, Supervisor, Mrs. Dawn Muth, Tax Assessor, Auditor, and Mr. Zach Petrov, Attorney.

The minutes for the month of August were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The accounts payable were presented for the month of August. A motion was made by Director Little to approve the reports as presented. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Mrs. Dawn Muth presented the report. A brief discussion was held. A motion was made by Director Wright to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

- A. Propose a 2024 tax rate (.324), set a public hearing date, and authorize notice of tax rate calculations and public hearing on the district's proposed 2024 tax rate. A motion was made by Director Angelle to set the hearing date for October 22, 2024. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Delinquent property tax report from Linebarger Goggan Blair & Sampson, LLP. Information only no action taken.

Citizens before the Board

- A. Letter from Michael Bleacher regarding handicapped parking and access to the district office. Information only.
- B. 314 Jones Rd requesting assistance with water leak bill. A motion was made by President Mullins to charge 4 units at the regular rate and 66 units at the cost of water at a discount of \$271.40. The motion was seconded by Director Wright. The motion was approved 5-0.
- C. Discuss and approve capacity request for 408 Vann Rd. A motion was made by Director Wright to approve said request. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- D.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements updates: Warranty Work. Information only, no action taken.
- B. 2022 Water line replacements phase 1: Update. Pay estimate #12, \$209,199.50, and no extension request, Change Orders #4 – additional cost to bore five feet deeper under the railroad. Change order #4 is information only. A motion was made by Director Little to approve payment estimate number #12. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- C. LCRR Service Line Inventory Project: Update and discuss Baytown Sun article concerning lead piping. Information only. No action taken.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Information only. No action taken.
- E. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Information only, no action taken.

Public Management: Update on FEMA funding for the WWTP Project. Information only, no action taken.

Discuss and approve Medical Insurance renewal. A motion was made by Director Little to approve renewal. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and Approve the 2024-2025 Budget. A motion was made by Director Wright to approve said budget. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and Adopt Ordinance Adopting Amended Rates and Fees for Services; Rules and Regulations; Establishing Certain Other Policies and Providing Penalties and Violations Thereof. A motion was made by Director Wright to approve said ordinance. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

- A. A motion was made to approve said ordinance with changes to include Grease Trap Inspection fees, setting it to \$75.00. The motion was made by President Mullins to approve said changes. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and Approve moving the October 15 board meeting to October 22, 2024. A motion was made by Director Wright to approve said change. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss and approve Financial Statement for August. A motion was made by Director Little to approve the said Financial Statements. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The General Managers report was presented. No Action needed.

Attorney's Report:

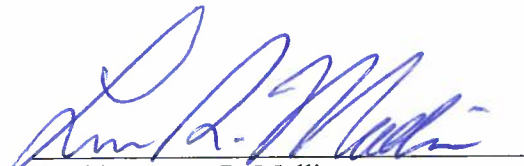
- A. Discuss damage to District property on N. Main: Ongoing ILA with Harris County to resolve the issue. Information only. No Action required.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.


- A. Personnel. See attached pages 17 and 29 of the Personnel Policy. A motion was made by President Mullins to table until next meeting. The motion was seconded by Director Wright. The motion was approved 5-0.

Re-convene in open session and authorize any necessary action concerning personnel matters, real property and/or pending or contemplated litigation.

A motion was made by Director Angelle to Adjourn the meeting at 7:37 pm. The motion was seconded by Director Boudreaux. The motion was approved 5-0.



President, Leon R. Mullins



Secretary, Harvey Little