

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas on October 22, 2024. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Wright, Little, Boudreaux and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Gavin Shukanes with LJA Engineering, and Mr. Zach Petrov, Attorney.

Certify a Quorum and Open a Public Hearing on the proposed 2024 Tax Rate. A quorum was met at 6 pm.

Public Hearing on the proposed 2024 Tax Rate. Discussion only.

Close the Public Hearing at 6:05.

Discuss and Adopt an Order Setting Rate and Levying a Tax for Harris County Water Control & Improvement District No. 1 for 2024. A motion was made by President Mullins to Adopt the said Order of Total tax \$0.324/\$0.224 Debt Service/\$0.10 M&O per \$100.00. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and Adopt a Resolution Concerning Tax Collection Procedures. A motion was made by Director Wright to Adopt the said Resolution. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss and Adopt the Amended District Information Form and authorize filing of the Amended District Information Form. A motion was made by Director Little to adopt and authorize filing of the said Amended District Information Form. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve Tax Collection Report. Introduce Ms. Veronica Marin with Linebargar to present the report. A brief discussion was held. A motion was made by Director Angelle to accept the report as presented. The motion was seconded by Director Wright. The motion was approved 5-0.

The minutes for the month of September were presented. A motion was made by Director Angelle to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The accounts payable were presented for the month of September. A motion was made by President Mullins to approve the reports as presented and follow up on overpayment. The motion was seconded by Director Wright. The motion was approved 5-0.

Citizens before the Board – None.

Discuss and or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements updates: Warranty Work. Discussion only, no action taken.
- B. 2022 water line replacement phase 1: Update. Pay estimate #13 of \$68,689.75 and no extension request. A motion was made by Director Little to approve the said estimate. The motion was seconded by Director Boudreaux. The motion was approved 5-0.
- C. LCRR Service Line Inventory Project. Update and Change Order #3 in the amount of \$34,000.00. Letters to be sent out by Nov 16, explaining that they need to replace galvanized piping to their mobile and RV homes. A motion was made by President Mullins to approve said change orders and letters. The motion was seconded by Director Wright. The motion was approved 5-0.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Information only. No action taken.

- E. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Information only. No action taken.

Public Management: Update on FEMA funding for the WWTP Project. Information Only.

Discuss and approve Write-offs for July, August, and September. A motion was made by Director Little to approve the said Write-offs. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Investment Officers Report. A motion was made by President Mullins to approve the Investment Officers Report. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss Date and Location for the annual Christmas Party. A date of December 12,2024 was given and only a discussion was had.

Discuss and approve Financial Statement for September. A motion was made by Director Little to approve the said Financial Statement. The motion was seconded by Director Angelle. The motion was approved 5-0.

Request for bids for sludge hauling, chlorine and sulfur dioxide. Information only. No action taken.

The General Managers report was presented including a Grease Trap Inspection List. No Action needed.

Attorney's Report:

- A. Discuss damage to District property on N. Main: Ongoing ILA with Harris County to resolve the issue. Work in Progress. No Action required.
- B. Adopt a policy preventing use of prohibited technology and covered applications, including amending the Personnel Policy if necessary. A motion was made by Director Mullins to adopt a policy for prohibited technology. The motion was seconded by Director Wright. The motion was approved 5-0.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

1. Personnel. See attached pages 17 and 29 of the Personnel Policy.

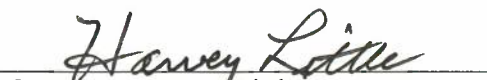
Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

- A. A motion was made by Director Little to reconvene for an additional Special Meeting on Tuesday October 29, 2024 at 6 pm. The motion was seconded by Director Wright. The motion was approved 5-0.

A motion was made by Director Wright to Adjourn the meeting at 8:04 pm. The motion was seconded by Director Boudreaux. The motion was approved 5-0.



President, Leon R. Mullins



Secretary, Harvey Little