

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas November 12, 2024. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Mullins, Wright, Little, Boudreaux and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Jimmy Flowers and Mr. Gavin Shukanes with LJA Engineering, and Mr. Zach Petrov, Attorney.

The minutes for the month of October were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The accounts payable were presented for the month of October. A motion was made by Director Angelle to approve the reports as presented and follow up on overpayment. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Tax Collection Report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Wright. The motion was approved 5-0.

Citizens before the Board – None.

Discuss and approve renewal of the well permit with Harris-Galveston Subsidence District. A motion was made by President Mullins to approve said permit. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss Fraud, Related Party Questionnaires, McCall Gibson Swedlund Barfoot PLLC, CPA for the 2023-24-year end audit. See attached documents. Information Only. No action taken.

Discuss and/or approve any necessary actions for the following items:

- A. Wastewater Treatment Plant Improvements updates: Warranty Work was completed on October 31, 2024. Please authorize the General Contractor (Wharton Smith) to release the remaining retainage to S&N Airoflo. A motion was made by Director Little to approve releasing the retainage. The motion was seconded by Director Wright. The motion was approved 5-0.
- B. 2022 water line replacement phase 1: Update. Pay estimate #14 and no extension request, change orders #4, additional cost to bore five feet deeper under the railroad. Information only. No action taken.
- C. LCRR Service Line Inventory Project: Discuss TCEQ letter dated September 12, 2024 and Approve letters going out to customers identified as (GRR) Galvanized Requiring Replacement. A motion was made by President Mullins to approve said letter. The motion was seconded by Director Little. The motion was approved 5-0.
- D. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Update. A motion was made by President Mullins to have contractor be at the future meetings. The motion was seconded by Director Angelle. The motion was approved 5-0.
- E. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Information only. No action taken.

Discuss UCMR 5 Sample results. Information only. No action taken.

Public Management: Update on FEMA funding for the WWTP Project. Information Only.

Discuss and approve bid for cleaning the aeration basin to remove sand and grit. A motion was made by President Mullins to table the contract for more information until next month. The motion was seconded by Director Wright. The motion was approved 5-0.

OCTOBER

Discuss and approve Financial Statement for ~~September~~ <sup>OCTOBER</sup>. A motion was made by Director Mullins to approve the said Financial Statement. The motion was seconded by Director Angelle. The motion was approved 5-0.

The General Managers report was presented. No Action needed.

Attorney's Report:

- A. Interlocal Agreement with Harris County for repair to damaged district sanitary sewer line caused by county projects. A motion was made by Director Wright to approve said agreement. The motion was seconded by President Mullins. The motion was approved 5-0.

Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation. Discussion only.

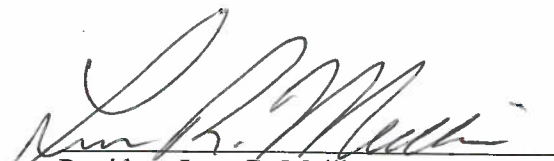
1. Personnel.

- a. Discuss changes to Personnel Policy and Safety Policy.
- b. Discuss Chamber of Commerce land and building proposal.

Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

- a. Discuss and adopt changes to Personnel Policy and Safety Policy. A motion was made by President Mullins to approve said changes. The motion was seconded by Director Wright. The motion was approved 5-0.
- b. A motion was made by President Mullins to allow Mark to purchase the approved safety equipment. The motion was seconded by Director Wright. The motion was approved 5-0.
- c. Discuss and approve Chamber of Commerce land and building proposal. This is tabled, we are interested, more discussion with the chamber concerning land and building and make proposal.

A motion was made by Director Wright to Adjourn the meeting at 7:50 pm. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

  
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President, Leon R. Mullins

  
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Secretary, Harvey Little