

The regular monthly meeting of the Board of Director of Harris County Water Control and Improvement District No. 1 was held in the conference room at 125 San Jacinto Street, Highlands, Texas January 14, 2025. The meeting was called to order by President Mullins at 6:00 P.M. In attendance were Directors Mullins, Wright, Little, Boudreaux, and Angelle. Also in attendance were Mr. Mark Taylor, General Manager, Mrs. Dawn Muth, Tax Assessor, Mr. Gavin Shukanes with LJA Engineering, and Mr. Zach Petrov, Attorney. Guests in attendance were Josh Rambo with McCall Gibson Swedlund Barfoot PLLC and Thomas Sikora with Scipio Ventures (High Catch LLC).

The minutes for the month of December were presented. A motion was made by Director Wright to approve the minutes. The motion was seconded by Director Angelle. The motion was approved 5-0.

Discuss and approve Tax Collection Report. A brief discussion was held. A motion was made by Director Little to accept the report as presented. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Election results for Harris Central Appraisal District. Information only. No action taken.

The accounts payable were presented for the month of December. A motion was made by Director Wright to approve the reports as presented. The motion was seconded by Director Angelle. The motion was approved 5-0.

Citizens before the Board – None.

Discuss and approve 2023-24-year end audit. A motion was made by President Mullins to approve said audit. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and/or approve any necessary actions for the following items:

- A. 2022 water line replacement phase 1: Update. Pay estimate #15 (retainage), \$145,509.50 and final close out documentation. A motion was made by President Mullins to approve said pay estimate. The motion was seconded by Director Angelle. The motion was approved 5-0.
- B. LCRR Service Line Inventory Project: Information only. No action taken.
- C. Hollis Family Tract Owned by High Catch, LLC -515 Multi-family mobile home development. Developers updated timelines showing activity/start dates and estimated duration. Developer status on submitting revised plat to LJA. Status updates for USPS/CWA easements. Information only. No action taken.
- D. Creel Country Estates Subdivision Drainage Improvements: Interlocal agreement with Harris County for design and construction to mitigate conflicts. Information only. No action taken.

Discuss and approve bond interest and principal payments to Bank of Texas, a division of BOK Financial, Bank of Oklahoma. A motion was made by Director Wright to approve said payments. The motion was seconded by Director Mullins. The motion was approved 5-0.

Public Management: Update on FEMA funding for the WWTP Project. Information Only.

Discuss and approve the Write-offs for October, November, and December. A motion was made by President Mullins to approve said write offs. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve the Investment Officers Report. A motion was made by President Mullins to approve said report. The motion was seconded by Director Little. The motion was approved 5-0.

Discuss and approve Financial Statement for December. A motion was made by Director Little to approve the said Financial Statement. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

Discuss and approve Aeration Basin Cleaning invoice. A motion was made by President Mullins to approve said invoice for \$177,412.50. The motion was seconded by Director Wright. The motion was approved 5-0.

Discuss and approve bids for manhole repair at 326 S. Hampton Ct. A motion was made by Director Wright to approve a bid from RamRod Utilities for \$14,600.00. The motion was seconded by Director Boudreaux. The motion was approved 5-0.

The General Managers report was presented. Information only. No action taken.

Attorney's Report:

- A. Interlocal Agreement with Harris County for repair to damaged district sanitary sewer line caused by county projects. Update: the agreement was signed, waiting for a project timeline. No action taken.
- B. Discuss and approve updated interlocal agreement ("ILA") for Wastewater based epidemiology ("WBE") program. Influent sampling for infection disease. Information only. No action taken.

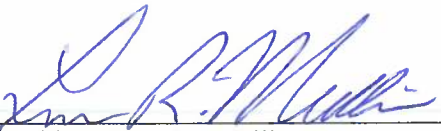
Convene in executive session to discuss personnel matters pursuant to Open Meetings Act Section 551.074 of the Texas Government Code, and/or Section 551.071 of the Texas Government Code for consultation with Attorney for pending or contemplated litigation.

1. Personnel.
2. Litigation.
 - a. San Jacinto RV Park's Demand for Compliance with Texas Water Code Sec. 13.087 and Senate Bill 594. Information only.
 - b. Notice of Claim, auto accident at 9th and Clearlake, I reported this to our insurance provider. DL Glover is responsible for managing the claim.
 - c. Bleacher letter mailed/response?

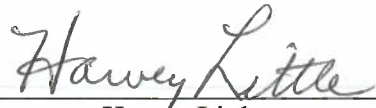
Re-convene in open session and authorize any necessary action concerning personnel matters and /or pending or contemplated litigation.

- a. Discussion: San Jacinto RV Park's Demand for Compliance with Texas Water Code Sec. 13.087 and Senate Bill 594. No action taken.
- b. Notice of Claim, auto accident at 9th and Clearlake, I reported this to our insurance provider. DL Glover is responsible for managing the claim. Upon a motion by President Mullins seconded by Director Wright, after full discussion and with all directors present voting aye, the Board rescinded its previously approved motion regarding Pay Estimate #15 for the 2022 water line replacement phase 1 project and agreed to withhold the final payment in the amount of the claims made against the District pursuant to the Standard General Conditions of the Contract.
- c. Bleacher letter mailed/response. No action.

A motion was made by Director Wright to Adjourn the meeting at 7:26 pm. The motion was seconded by Director Boudreaux. The motion was approved 5-0.



President, Leon R. Mullins



Secretary, Harvey Little